



# Arizona Department of Agriculture

## Office of Pest Management

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### NOTICE OF OFFICE OF PEST MANAGEMENT ADVISORY COMMITTEE MEETING

**Thursday, August 21, 2014, 10:00 A.M.**

**Arizona Department of Agriculture  
1688 W. Adams Street, Phoenix, AZ 85007  
Room 206**

#### NOTICES

The Office of Pest Management Advisory Committee gives notice that it will hold a meeting open to the public as indicated on this agenda. The committee may vote to hold an executive session for the purpose of obtaining legal advice on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Anna Villa at (602) 542-4315 (voice), or 1-800-367-3839 (TDD Relay). Requests should be made as early as possible to allow time to arrange the accommodation.

#### AGENDA

#### **I. 10:00 A.M.: Call to Order (Chairperson)**

- a) **Committee Roll Call (Mr. Coyazo) –**

**Dr. Kirk Smith, PhD (Chairperson)  
Dr. Steve Thoenes, PhD (Vice Chairperson)  
Timothy Goeringer  
Linda Harrington  
Ruth Leo**

#### **II. Reports**

- a) **Budget (Ms. Houseworth)**

- b) **Compliance (Mr. Craig)**

1. **Snapshots**

- a) **Fourth Quarter (handout)**

- b) **Adjudicated Cases**

- c) **Licensing (Mr. Tolton)**

1. **Snapshots**

- a) **Fourth Quarter (handout)**

2. 2015 Certification and License Renewal Update –
  - a) Certified Applicators – 5,682 or 0% renewed. 87% submitted online. Approximately 1700 Applicator Certifications were not renewed for various reasons.
  - b) Qualified Applicators – 1,389 or 86.2% out of 1611 renewed. 88% submitted online. Approximately 221 Qualified Applicator Certifications were not renewed for various reasons
  - c) Business License & Branch Offices – 1,175 or 89.6% out of 1311 renewed. 85% submitted online. Approximately 134 Business Licenses were not renewed for various reasons; however they still have the opportunity to renew until May 2015.
3. Number of Certifications & Licenses issued during:
  - a) May 2014
    - i. Certified Applicators – 68 New
    - ii. Qualified Applicators – 11 New
    - iii. Business Licenses – 11 New
  - b) June 2014
    - i. Certified Applicators – 64 New
    - ii. Qualified Applicators – 12 New
    - iii. Business Licenses – 13 New
  - c) July 2014
    - i. Certified Applicators – 71 New
    - ii. Qualified Applicators – 3 New
    - iii. Business Licenses – 13 New

**VII. Discussion and possible action (Chairperson)**

- a) **Registrar of Contractor’s License for Bird Work (Linda Harrington)**
- b) **Ventilation in regards to a Wood-Destroying Insect Inspection Report (Vince Craig)**
- c) **Proposed Changes to Arizona Administrative Code (Jack Peterson)**
  1. **Licensing Fee Structure and Report (Jack Peterson/ Robert Tolton)**
- d) **Subcommittees for Development of Exams and Study Material (Chairperson Smith)**
- e) **Business Licenses without registered Qualifying Parties (Robert Tolton)**

**VIII. Call to the Public (Chairperson)** - *Each speaker is limited to five minutes. This is the time for the public to comment. Pursuant to A.R.S. Section 38-431.01(H), action (if any) taken as a result of public comment will be limited to recommending the Acting Director study the matter, responding to any criticism, or recommend scheduling the matter for further consideration at a later date. Pursuant to A.R.S. § 38-431.02(H), the Committee may discuss, consider or make decisions only on matters listed on the Agenda...*

**IX. Communication with Advisory Committee Members (Chairperson)** – *Each member may disclose any communication with the Public or Industry on issues that they may want to add to a future agenda.*

**X. Scheduling of Future Meetings (Chairperson)**

- a) November 20, 2014 (tentatively)
- b) March 19, 2015 (tentatively)
- c) June 18, 2015 (tentatively)

**XI. Adjournment**