



# Arizona Department of Agriculture

## Office of Pest Management

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### NOTICE OF PEST MANAGEMENT ADVISORY COMMITTEE MEETING

Wednesday, November 16, 2011, 1:30 P.M.

Industrial Commission of Arizona  
800 West Washington Street, Phoenix, AZ 85007  
Auditorium

#### NOTICES

*Comments* on any item may be made to the Committee by attending the meeting and completing a request to speak form, or communicating with Jack Peterson by email: [jpeterson@azda.gov](mailto:jpeterson@azda.gov), fax: (602) 255-1281, mail: OPM office address, or phone: (602) 255-3664.

For people who need language interpretation services or a reasonable accommodation for a disability, please contact Robert Tolton by email: [rtolton@azda.gov](mailto:rtolton@azda.gov), fax: (602) 255-1281, mail: OPM office address, or phone: (602) 255-3664.

Please quiet your cellular telephones and pagers.

Pursuant to A.R.S. § 38-431.02, notice is given to the members of the Pest Management Advisory Committee and to the General Public that the Office of Pest Management will hold a meeting open to the public, as indicated on the following agenda.

*Pursuant to A.R.S. § 38-431.02(H), the Committee may discuss, consider or make decisions only on matters listed on the Agenda...*

Pursuant to A.R.S. § 38-431.03(A)(3), the Committee may vote to go into Executive Session for discussion or consultation for legal advice for matters on the agenda. Executive Session is not open to the public.

All items except items I, III, V, and VI are subject to decision and vote by the Committee.

## AGENDA

### **I. 10:00 A.M.: Call to Order (Chairperson)**

- a) **Committee Roll Call (Ms. Howarth) – Chairperson Kevin Etheridge, Ken Fredrick, Andrew Witcher, Carmella Ruggiero, Douglas Seemann, Jack Latham**

### **II. Approval of Minutes**

- a) **October 19, 2011**

### **III. OPM Updates and Reports**

#### **a) Agency Update (Mr. Peterson)**

- 1. OPM to ADA transition
  - a) Listserv Signup – <http://listsrv.azda.gov/> - Jack Peterson
- 2. Task Force

#### **b) Compliance/Enforcement (Mr. Craig)**

- 1. Questions on Snapshot
  - a) October 2011 (handout)

#### **c) Licensing (Mr. Tolton)**

- 1. Questions on Snapshot
  - a) October 2011 (handout)
- 2. Qualifying Party and Business License Renewal Information
- 3. Business Licenses issued during October 2011

<b>Business Name</b>	<b>City</b>	<b>Business Licensee</b>	<b>Qualifying Party</b>
Mathis Exterminating	Surprise	Action Pest Control, Inc. – Damon Martin & Christopher Witort	Dennis A. Mathis, II

#### **d) Budget (Ms. Houseworth)**

- 1. Current Financial Report
- 2. Budget Development

### **IV. Review, Discussion, and Possible Action on:**

- a) **Invalid Business License Renewals (Mr. Peterson)**
- b) **Agency Educational Courses and Revenue (Mr. Peterson)**
- c) **Testing Contract (Mr. Peterson)**

### **V. Call to the Public (Chairperson) - Each speaker is limited to five minutes. This is the time for the public to comment. Pursuant to A.R.S. Section 38-431.01(H), action (if any) taken as a result of public comment will be limited to recommending the Acting Director study the matter, responding to any criticism, or recommend scheduling the matter for further consideration at a later date. Pursuant to A.R.S. § 38-431.02(H), the Committee may discuss, consider or make decisions only on matters listed on the Agenda...**

**VI. Communication with Advisory Committee Members (Chairperson)** – *Each member may disclose any communication with the Public or Industry on issues that they may want to add to a future agenda.*

**VII. Scheduling of Future Meetings (Chairperson/Acting Director)**

a) To Be Determined

**VIII. Adjournment**